Editing a Property

1. Click View/Edit Property for a particular property.



2. You will arrive at the View Property page. Click 'Edit' for the General section as shown below.

View Property Info						
22/132 Coreen Avenue,	Townhouse Purchased April 2014					
General		C≇ Edit	Statements C Edit			
Purchase Price: \$380,000.00 Current Value: \$495,000.00	 € Equity: \$100,551.00 ☆ Weekly Rent: \$414.77 p/w 	Original Loan: \$411,200.00 Loan Balance: \$394,449.45	2019-20202018-20192017-20182016-20172015-20162014-20152013-2014			
希 Interior (sqm): 0 sqm ● Land (sqm): 0 sqm	⊯ Beds: 3 [*] Baths: 2	Interest Rate Info: 3.99% - P&I, Fixed	Income Statement #14 Statement #13 Statement #12 Statement #11 Statement #9 Statement #10			
Comments: Comments not available		Bank: St George	Statement #8 Statement #7 Statement #6 Statement #5 Statement #4 Statement #3 Statement #2 Statement #1			
Financials		Ce Edit				

3. You will arrive at the Edit Property page. Simply edit the details as required, and click UPDATE PROPERTY at the bottom once you are done. If you have sold the property, simply change the Status to 'Sold' and you can enter the sold price details. NOTE: If the property type is a block of units, an additional 'Unit Block Details' section will be made visible, where you can edit specific unit information.

Edit Property				ВАСК
General Details				
Address• 22/132 Coreen Avenue, Penrith NSW		Status• Owned (loan being repaid)	Property Type•	Purchased•
Purchase Price (\$)• Current Price (\$)• 380,000.00 495,000.00	Ownership (%)•	Beds: Baths: 3 v 2	Car Spaces:	Interior (sqm): Land (sqm):
Insurance: Do you want to get an automatic reminder to painsurance? •Yes ONo Please input the expiry date of your insurance pi month):•	ay your bolicy (date and	Comments:		
21 🔻 3 💌				

4. Your property details will be updated.

Edit Property				ВАСК
Your property details have been upda	red.			
General Details				
Address• 22/132 Coreen Avenue, Penrith NSV		Status∙ Owned (loan being repai	Property Type•	Purchased•
Purchase Price (\$)* Current Price 380,000.00 495,000.00	(\$) • Ownership (%)•	Beds: Baths:	Car Spaces:	Interior (sqm): Land (sqm):
Insurance:		Comments:		
Do you want to get an automatic rem insurance? •Yes ONo	nder to pay your			
Please input the expiry date of your in	surance policy (date and			